

# **Perry County Amateur Radio Club**

## **Meeting Minutes**

**7/13/2023**

### **Members Present**

M. Morrison, President (KB3PSN)

C. Fuller, Vice President (N3MLB)

J. Denchak, Treasurer (N3JJD)

K. Hepschmidt (KC3MPL)

T. Miller, Trustee (KB3CVO)

G. Miller (KB3FNB)

M. Feltman (N3RPM)

S. Wilt (KC3QII)

N. Morrison (KC3VST)

### **Members Absent**

R. Cartwright, Secretary (W3KAT)

### **Call to Order**

The meeting was called to order at 1900 by M. Morrison. The meeting was held at the Duncannon EMS building at 16 Shermanta Drive, Duncannon, PA 17020.

### **Old Business**

Field Day 2023 results were discussed by M. Morrison. A summary of the event was completed and placed on the club website for public viewing. If there are any questions or revisions to the summary, M. Morrison requests they be sent to him so he can correct the website posting. Pictures from the event are welcome on the club Facebook page. Any pictures that members

wish to be posted on the website should be forwarded to M. Morrison so they can be sent to the website manager.

J. Denchak provided an update on the bank account progress. M. Morrison obtained and provided an EIN at the previous meeting to assist in opening a bank account for the club. J. Denchak reported that he will need a copy of the EIN approval letter, the minutes of tonight's meeting, and copies of the officers' drivers licenses to open the account. Each officer will need to sign paperwork after opening an account, but may not need to be present together at the bank to complete said paperwork. J. Denchak will provide further updates as he continues to investigate the process.

K. Hepschmidt moved to designate Mid Penn Bank located at 500 S. State Rd, Marysville, PA 17053 as the depository for the Perry County Amateur Radio Club. C. Fuller seconded the motion. All members present were in favor and the motion passed.

G. Miller questioned if an opening balance would be necessary for the bank account and expressed concern as the club does not currently have any funds. M. Morrison offered to donate the required opening balance if the amount is not greater than \$100.

Dues were again discussed, and M. Morrison expressed concern about continued lack of funds as expenses begin to approach. The primary concern is the likelihood of a rental charge soon to be applied by the meeting location host. T. Miller motions to begin collecting dues on August 10<sup>th</sup>, 2023 at a rate of \$20 per person. The dues will be collected annually. K. Hepschmidt seconded the motion. All present were in favor and the motion passed.

M. Morrison questioned how dues are to be collected if the bank account is unable to be opened prior to that date. J. Denchak stated that he could hold checks from members temporarily until the bank account was opened. The expectation will be expressed that the first round of dues will be paid by check.

M. Morrison reports that a membership form has been created for the club website. The form is mostly functional with some limitations. C. Fuller and J. Denchak expressed that the membership applications will need to be collected with dues and brought to the next meeting for approval. In order to simplify the process, C. Fuller requested a printable form be placed on the website with instructions on the form for payment options and mailing information. M. Morrison with discuss with the website manager to update the process.

R. Cartwright was unable to be present at the meeting but provided a brief update to M. Morrison on the VE Team process via email. R. Cartwright has completed the required training and the PCARC VE Team was officially approved. She is looking for members who would like to assist as Volunteer Examiners for the team. If you are interested, please email R. Cartwright to express your interest and receive further direction. R. Cartwright also informed that much of the paperwork required for test sessions is easier submitted digitally. To do so requires a

scanner/printer. R. Cartwright is searching for a small portable scanner/printer for use during testing. Further updates will be provided as they are available.

M. Feltman has completed a club logo design and provided printed copies at the meeting for approval. The design was generally accepted but M. Morrison proposed a change to the club callsign which is displayed in the design. Due to the repetitive nature of the club callsign, it is difficult to understand when used on air. A vanity callsign had previous been suggested and finalization of the logo will require the vanity callsign process to be completed. Approval of the logo was tabled pending the results of the vanity callsign.

C. Fuller questioned if any member had a suggestion for a vanity callsign, noting that none had recently been available which would correlate closely with the name of the club or our County. He suggested a callsign in honor of a silent key. N. Morrison made a motion to apply for the vanity callsign K3SRZ in honor of his grandfather W. Michael Greaney (SK). T. Miller seconded the motion. All members voted in favor and the motion passed unanimously. T. Miller will be responsible for the vanity callsign application.

The weekly net was discussed, and check-ins are being tallied. M. Morrison discussed with T. Miller that he was not able to access the previously sent net check-ins. M. Morrison will be posting check-ins to the website and requested that all Net Control operators save their check-ins to a word document and send them to him either by email or Facebook messenger. No net was held the week previous due to lack of a Net Control operator. M. Morrison asked for any additional members who could serve as Net Control when needed. M. Feltman offered to assist provided he be sent a script with directions. T. Miller stated he will forward the script and the link to the net control signup sheet after the meeting.

## **New Business**

T. Miller suggested the club investigate the possibility of participating in National Night Out this upcoming August. M. Morrison spoke to a supervisor at Duncannon EMS who reported they participated in the event in the past, but not on a large scale. They also did not believe there was a vendor location in Duncannon during the event where the club could set up an information table. M. Morrison expressed interest in moving to other parts of the county to attract potential members. S. Wilt reported that he had participated in National Night Out in Landisburg previously and there was often a good turnout. He believed there could be space available at either the Landisburg Fire Company or one of the churches in town to set up a small table. M. Morrison will reach out to some of his contacts at Landisburg EMS and inquire about availability.

M. Morrison reported that the end of the first term for officers is approaching this November. The by-laws dictate a nomination committee be assembled to provide officer nominations, but

due to the small size of the club, members and officers agreed that it would be better to nominate from the floor at the October meeting and then vote on officers at the November meeting. Members must be present at the November meeting to cast a vote. Nominees need not be present to be elected. M. Morrison assured that he would notify all nominees after the October meeting and will give them a deadline to accept the nomination prior to the November meeting. Officers will then take office in January of 2024.

More public operating events were discussed, and M. Morrison stated that a request had been made during field day to hold another Parks on the Air activation at Little Buffalo State Park. S. Wilt reports that his daughter in law is a Park Ranger at Little Buffalo and could potentially assist in advertising the activation on the park website. He will reach out to her about the possibility of holding the event in early August and coordinate with M. Morrison to finalize plans.

T. Miller expressed interest in operating at local sites of interest and suggested several locations. M. Morrison requested the club consider an operating event from Big Spring State Park in either late August or early September. Members agreed and further planning will be completed between M. Morrison and T. Miller.

### **Open Discussion**

There were no topics for open discussion.

### **Meeting Adjournment**

J. Denchak moved to adjourn the meeting and T. Miller seconded. Meeting adjourned at 1958. The next meeting will be held on Thursday, August 10<sup>th</sup> at 1900. The meeting location will be 16 Shermanta Drive, Duncannon, PA 17020.

**Minutes submitted by:** M. Morrison, KB3PSN